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SECTION: PUPILS

TITLE: ASSIGNMENT WITHIN DISTRICT

ADOPTED:

**REVISED**:

		206. ASSIGNMENT WITHIN DISTRICT
1.	Purpose	The Board directs that the assignment of students to classes and schools within this district shall be consistent with the educational needs and abilities of students and the best use of district resources.
2.	Authority SC 1310 Pol. 103, 103.1	The Board shall determine periodically the school attendance areas of the district, and the students within each area are expected to attend the designated school. In assigning students to schools within this district, no discrimination shall occur.
3.	Delegation of Responsibility	The Superintendent periodically shall review existing attendance areas and recommend to the Board changes that may be justified by
		$\{x \}$ considerations of safe student transportation and travel
		{ x } financial and administrative efficiency
		$\{x \}$ appropriateness of the instructional program.
		$\{x\}$ The Superintendent or designee may assign a student to a school other than the one designated for the attendance area when such exception is justified by <u>unique</u> circumstances and is in the educational interest of the student.
		The building principal shall assign students in the school to appropriate grades, classes or groups, based on consideration of the needs and abilities of the student, as well as the educational program and administration of the school.
4.	Guidelines	

## 206. ASSIGNMENT WITHIN DISTRICT - Pg. 2

	Classroom Placement Of Twins/Higher Order Multiples
SC 1310.1	A parent/guardian of twins or higher order multiples who are in the same grade level at the same school may request that their children be placed in the same classroom or in separate classrooms. The request for classroom placement must be made no later than ten (10) days after the first day of each school year or ten (10) days after the first day of the children's attendance.
	The school shall provide the classroom placement requested by the parent/guardian, with the following exceptions:
	1. After consultation with the Superintendent or designee, the principal determines that an alternative placement is necessary.
	2. After consultation with the teacher of each classroom in which the children are placed, the principal determines that the requested classroom placement is disruptive to the classroom. The principal may then determine the appropriate classroom placement for the siblings.
	3. If the request for separate classroom placement would require the district to add an additional class to the grade level of the siblings.
	The school may recommend classroom placement and provide professional education advice to the parent/guardian to assist in making the best decision for their children's education.
Pol. 906	
	Attendance Zones From time to time, the District will make adjustments to the elementary school attendance zones. These adjustments may be necessitated by changes in student populations, expansion or renovation of facilities, opening of new schools, housing changes or other reasons.
	No student shall be allowed to attend a school outside of his/her assigned attendance area except according to Board policy or by Superintendent permission. Kindergarten students shall be required to attend the school in their attendance zone based on proof of residence.

## 206. ASSIGNMENT WITHIN DISTRICT - Pg. 3

Move Within District
With the exception of students transferring into a school as a result of the
establishment of residency in that school area during the school year, requests for
reassignment of a school other than the one established as a result of the residency of
the student's parents/guardians, shall be submitted in a timely manner prior to the
beginning of the school year.
For the transfer of any student within the Plum Borough School District during the
first semester, s/he must transfer to the school in his/her new attendance area. For the
transfer of any student in the second semester, the student may remain in his/her
present school to finish the year with the understanding that the person(s) who has
(have) legal custody will furnish transportation. The student must arrive at school on
time and maintain regular attendance. At the conclusion of the school year, the
student must transfer to the school in his/her new attendance area.
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Exceptions
Parents/Guardians may request in writing that the administration consider an
individual exception to this policy for the provision of medical needs and/or for legal
reasons. Federal and state laws may define additional exceptions.
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Parent requests for specific buildings, teachers or classrooms will not be granted.
The placement of students is an administrative decision.
PSBA Reviewed 7/09